ACCOUNTANT'S AUDIT REPORT TOWN OF TIPTON

JUNE 30, 2014

BY



Town of Tipton Tipton, Oklahoma Year Ended June 30, 2014

Table of Contents

<u>Page</u>
INDEPENDENT AUDITOR'S REPORT 1-3
FINANCIAL STATEMENTS
Statement of Net Assets4
Statement of Activities5
Balance Sheet – Governmental Funds6
Statement of Revenue, Expenditures, and Changes in Fund Balance Governmental Funds
Statement of Net Assets – Enterprise Fund9
Statement of Revenue, Expenditures, and Changes in Fund Net Assets Enterprise Fund
Statement of Cash Flows – Enterprise Fund
Notes to Financial Statements
SUPPLEMENTAL INFORMATION
Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards
Schedule of Findings and Responses
Statement of Revenue, Expenditures, and Changes in Fund Balance Budget and Actual
Notes to Required Supplemental Information
Balance Sheet –Nonmajor Governmental Funds26
Schedule of Revenue, Expenditures, and Changes in Fund Balance Nonmajor Governmental Funds
Schedule of Revenue, Expenditures, and Changes in Fund Balance Budget and Actual – Nonmajor Funds
Schedule of Revenue and Expenditures – Grant Activities



INDEPENDENT AUDITOR'S REPORT

Board of Trustees Town of Tipton Tipton, Oklahoma

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Tipton, Oklahoma (the Town), as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Qualified Opinion

Management has not fulfilled the sinking fund requirements for their Sales Tax Revenue Note Series 2009. We are not able to determine the effects of this departure on the financial statements taken as a whole.

Opinion

In our opinion, except for the effects of the matter described in the "Basis for Qualified Opinion" paragraph, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities (modified accrual basis), each major fund, and the aggregate remaining fund information of the town of Tipton, Oklahoma, as of June 30, 2014, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with the basis of accounting as described in Note 3.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The budgetary comparison information and related notes are not a required part of the basic financial statements but are supplementary information required to accompany those financial statements. The Schedule of Revenue, Expenditures and Changes in Fund Balance for the Special Revenue Funds are other supplemental information. Such information has been subjected to the auditing procedures applied in the examination of the basic financial statements, and, in our opinion, is fairly stated in relation to the basic financial statements taken as a whole.

Basis of Accounting

As discussed in Note 3, the Town prepares its financial statements on the modified cash basis for governmental activities and the modified accrual basis for the enterprise fund which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated September 17, 2014, in our consideration of the Town of Tipton's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts,

and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

FURRH & ASSOCIATES, PC

Certified Public Accountants

September 17, 2014

Statement of Net Assets (Modified Accrual Basis) June 30, 2014

		Pr	ry Governme Business	ent	***************************************
		vernmental Activities	Type Activities	····	Total
Assets Cash and Cash Equivalents Capital Assets, Net of Accum. Depr. Due from Other Funds Bond Issue Costs, Net of Accum. Amort	\$	36,646 181,538 1,520 0	\$ 81,910 1,532,304 8,240 4,071	\$	118,556 1,713,842 9,760 4,071
Total Assets	\$	219,704	\$ 1,626,525	\$	1,846,229
<u>Liabilities</u> Note Payable Bonds Payable Payroll Taxes Payable	\$	0 0 8,642	\$ 348,895 45,924 2,295	\$	348,895 45,924 10,937
Total Liabilities		8,642	397,114		405,756
Net assets Invested in Capital, Net of Related Debt Restricted Unrestricted		181,538 0 29,524	 1,137,485 27,950 63,976		1,319,023 27,950 93,500
Total Net Assets	u .	211,062	 1,229,411	-	1,440,473
Total Liabilities and Net Assets	\$	219,704	\$ 1,626,525	\$	1,846,229

Town of Tipton, OK Statement of Activities (Modified Accrual Basis) Year Ended June 30, 2014

Net (Expense) Revenue & Changes in Net Assets

			Progra	Program Revenues	SS		Pr	Primary Government	ent
		Charges	Ope	Operating	O	Capital		Business	
		for	Gran	Grants and	Sr.	Grants and	Governmenta	Type	
Primary Government	Expenses	Services	Contr	Contributions	Con	Contribution	l Activities	Activities	Total
Governmental Activities:									
General Government Fund	\$ 315,733	\$ 150	↔	0	∽	17,784	\$ (297,799)		\$ (297,799)
Other Governmental Funds	23,117	8,684		5,000		0	(9,433)		(9,433)
Total Governmental Activities	338,850	8,834		5,000		17,784	(307,232)		(307,232)
Business Type Activities:									
Public Works Authority	449,851	393,821		0		0		\$ (56,030)	(56,030)
Airport Authority	2,947			0		0		23,968	23,968
Total Business Type Activities	452,798	420,736		0		0		(32,062)	(32,062)
Total Primary Government	\$ 791,648	1 * 7	€	5,000	s l	17,784			
			Gene	General Revenue	의				

	129,377	1,439	25,171	13,567	6,389	64	10,580	0	186,587	(152,707)	1,593,180	\$ 1,440,473
	0	0	0	0	0	09	0	4,212	4,272	(27,790)	1,257,201	\$ 1,229,411
	129,377	1,439	25,171	13,567	6386	4	10,580	(4,212)	182,315	(124,917)	335,979	\$ 211,062
Taxes	Sales & Use Taxes	Tobacco Tax	Franchise Taxes	Alcoholic Beverage Tax	Motor Vehicle Tax	Investment Income	Miscellaneous	Transfers	Total General Revenue	Change in Net Assets	Net Assets, June 30, 2013	Net Assets, June 30, 2014

Town of Tipton, OK Balance Sheet (Modified Cash Basis) Governmental Funds June 30, 2014

	(General Fund	Gov	Other ernmental Funds	Total ernmental Funds
Assets		<u>runu</u>		<u>r unus</u>	 runus
Cash and Cash Equivalents Due from Other Funds	\$	17,215 0	\$	19,431 1,520	\$ 36,646 1,520
Total Assets	<u>\$</u>	17,215	\$	20,951	\$ 38,166
Liabilities and Fund Balances					
Payroll Taxes Payable	\$	8,642		0	 8,642
Total Liabilities		8,642		0	8,642
Fund Balances Unreserved		8,573		20,951	29,524
Total Liabilities and Fund Balances	\$	17,215	\$	20,951	

Reconciliation to Statement of Net Assets

Amounts reported for governmental activities in the Statement of Net Assets are different because:

Capital Assets used in governmental activities of \$242,628, Net of Accumulated Depreciation of \$61,090, are not financial resources and, therefore, are not reported in the funds.

181,538

Net Assets of Governmental Activities

\$ 211,062

Statement of Revenue, Expenditures, and Changes in Fund Balance (Modified Cash Basis)

Governmental Funds Year Ended June 30, 2014

		General Fund	Gov	Other vernmental Funds	Gov	Total vernmental Funds
Revenue	ф	155 500	ф	00115	ф	155.040
Taxes	\$	155,798	\$	20,145	\$	175,943
Miscellaneous Contributions		10,580		5,000		10,580
		0		5,000		5,000
Charges for Services		150		3,299		3,449
Cemetery Revenue		0		3,205		3,205
Fines and Forfeitures		0		2,180		2,180
Investment Income		4		0		4
Total Revenue		166,532		33,829		200,361
Expenditures						
General Government:						
Personnel Services		134,815		0		134,815
Materials and Supplies		153,272		0		153,272
Capital Outlay		0		0		0
Street and Public Works		0		12,604		12,604
Cemetery		0		5,177		5,177
Swimming Pool		0		4,279		4,279
Municipal Court		0		1,057		1,057
Total Expenditures		288,087		23,117		311,204
Revenue Over (Under) Expenditures		(121,555)		10,712		(110,843)
Other Financing Sources (Uses)						
Grant Revenue		17,784		0		17,784
Grant Expenditures		(17,784)		0		(17,784)
Transfers In		28,727		2,689		31,416
Transfers Out		(22,168)	-	(13,460)		(35,628)
Total Other Financing Sources (Uses)		6,559		(10,771)	-	(4,212)
Net Changes in Fund Balance		(114,996)		(59)		(115,055)
Fund Balance, June 30, 2013		123,569		21,010		144,579
Fund Balance, June 30, 2014	\$	8,573	\$	20,951	\$	29,524

Statement of Revenue, Expenditures, and Changes in Fund Balance (Modified Cash Basis) Governmental Funds Year Ended June 30, 2014

Reconciliation to the Statement of Activities

Net Changes in Fund Balances - Total Governmental Funds	\$ (115,055)
Amounts reported for governmental activities in the Statement of Activities are different because:	
Governmental funds report Capital Outlay as expenditures while governmental activities report depreciation expense	
to allocate those expenditures over the useful life of the assets.	
Capital Assets Purchase Capitalized	0
Depreciation Expense	 (9,862)
Change in Net Assets of Governmental Activities	\$ (124,917)

Enterprise Funds Statement of Net Assets (Modified Accrual Basis) Year Ended June 30, 2014

<u>ASSETS</u>		Tipton ablic Works Authority	Tipton Airport authority	Total
Current Assets				
Cash and Cash Equivalents	\$	39,962	\$ 13,998	\$ 53,960
Cash - Restricted		27,950	0	 27,950
Total Current Assets		67,912	13,998	81,910
Noncurrent Assets				
Capital Assets		2,360,661	95,869	2,456,530
Accumulated Depreciation		(920,217)	(4,009)	(924,226)
Total Noncurrent Assets		1,440,444	91,860	 1,532,304
Other Assets				
Due to PWA		8,240	0	8,240
Bond Issue Costs, Net of Amortization	ì	4,071	0	4,071
Total Net Assets and Liabilities	\$	1,520,667	\$ 105,858	\$ 1,626,525
<u>LIABILITIES</u> Current Liabilities				
Bonds Payable - Current Portion	\$	14,420	\$ 0	\$ 14,420
Notes Payable - Current Portion		17,118	0	17,118
Payroll Liabilities		2,295	0	2,295
Total Current Liabilities	-	33,833	 0	33,833
Long Term Liabilities				
Bonds Payable		31,504	0	31,504
Notes Payable		331,777	0	331,777
Total Long Term Liabilities		363,281	0	 363,281
Total Liabilities		397,114	0	397,114
NET ASSETS				
Invested in Capital Assets, Net of Debt		1,045,625	91,860	1,137,485
Restricted		27,950	0	27,950
Unrestricted		49,978	13,998	63,976
Total Net Assets		1,123,553	 105,858	1,229,411
Total Net Assets and Liabilities	\$	1,520,667	\$ 105,858	\$ 1,626,525

Enterprise Funds

Statement of Revenue, Expense, and Changes in Fund Net Assets (Modified Accrual Basis)

Year Ended June 30, 2014

		pton Public Works Authority	Tipton Airport Authority	Total
Operating Revenue				
Water Revenue Charges	\$	195,242	\$ 0	\$ 195,242
Garbage Revenue Charges		136,035	0	136,035
Sewer Waste Charges		59,950	0	59,950
Airport Revenue		0	26,915	26,915
Miscellaneous Revenue		2,594	0	2,594
Total Operating Revenue		393,821	 26,915	 420,736
Operating Expense				
Personnel Expenses		191,527	0	191,527
Trash Service Purchased		73,455	0	73,455
Supplies, Maintenance and Repairs		64,082	1,815	65,897
Depreciation		50,064	400	50,464
Water Purchase		31,917	0	31,917
Interest Expense		20,677	0	20,677
Utilities	Ba-ray-10-14-01	18,129	 732	 18,861
Total Operating Expense		449,851	 2,947	 452,798
Net Operating Revenue (Loss)		(56,030)	23,968	(32,062)
Nonoperating Revenue (Expense)				
Interest Income		60	0	60
Transfers In		47,809	0	47,809
Transfers Out		(13,300)	(30,297)	 (43,597)
Net Nonoperating Revenue (Loss)		34,569	 (30,297)	 4,272
Net Revenue (Loss)		(21,461)	(6,329)	(27,790)
Total Net Assets, June 30, 2013		1,145,014	 112,187	 1,257,201
Total Net Assets, June 30, 2014	\$	1,123,553	\$ 105,858	\$ 1,229,411

Enterprise Funds Statement of Cash Flows (Modified Accrual Basis) Year Ended June 30, 2014

Reconciliation of Operating Income (Loss) to Net Cash Provided by Operating Activities	Tipton Public Works Authority	Tipton Airport Authority	Total
Net Income	\$ (56,030)	\$ 23,968	\$ (32,062)
Adj. to Reconcile Operating Inc. to Net Cash	,		
Provided (Used) by Operating Activities:	50.064	400	50.464
Depreciation Expense	50,064	400	50,464
(Increase)/Decrease in Due from Other Funds Increase/(Decrease) in Payroll Liabilities	(8,240)	0	(8,240)
increase/(Decrease) in Payron Liabilities	2,295	0	2,295
Net Cash Provided by Operating Activities	(11,911)	24,368	12,457
Cash Flows from Capital and Related Financing A	<u> Activities</u>		
Principal Paid on Capital Debt	(29,288)	0	(29,288)
Net Transfers between funds	34,509	(30,297)	4,212
Net Cash Provided (Used) by Capital and Related Financing Activities	5,221	(30,297)	(25,076)
Cash Flows from Investing and Related Financing	<u>Activities</u>		
Interest Income	60	0	60
Net Cash Provided (Used) by			
Investing and Related Financing Activities	60	0	60
invosting and reduced I manering rectivities		V	
Net Increase (Decrease) in Cash and Cash Equivalent	<u>s</u> (6,630)	(5,929)	(12,559)
Cash and Cash Equivalents, June 30, 2013	74,542	19,927	94,469
Cash and Cash Equivalents, June 30, 2014	\$ 67,912	\$ 13,998	\$ 81,910
Cash Flows from Operating Activities			
Receipts from Customers	324,181	26,915	351,096
Payments to Suppliers	(212,199)	(2,547)	(214,746)
Payments to Employees	(123,893)		(123,893)
Net Cash Provided by Operating Activities	\$ (11,911)	\$ 24,368	\$ 12,457

Note 1 - Summary of Significant Accounting Policies

For financial reporting purposes the Town of Tipton, Oklahoma (the Town), includes all funds, account groups, agencies, boards, commissions, and authorities that are controlled by or dependent on the Town's executive or legislative branches. Control by or dependence on the Town was determined on the basis of oversight responsibility, scope of public service, and special financing relationships. Oversight responsibility includes financial interdependency, selection of governing authority, designation of management, ability to significantly influence operations and accountability for fiscal matters.

Based on an overall evaluation of the foregoing criteria, the Tipton Public Works Authority (the Authority) is included in the Town's annual report. The Authority is a public trust created under Title 60 of the Oklahoma Statutes. The Town is sole beneficiary of the trust which was organized to provide gas utility services to the residents of the Town. The Authority's governing body is the current members of the Town's Board of Trustees. The Authority is accounted for as the Town's Enterprise Fund in these financial statements.

Note 2 - Fund Accounting

The accounts of the Town are organized on a basis of funds and account groups, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures. The various funds are summarized by type in the financial statements and are classified as governmental, proprietary, and fiduciary fund types. The following fund types are used by the Town.

1. Governmental Fund Types

(a) General Fund

The General Fund is the primary operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another fund. All general operating revenues not restricted as to use are recorded in the General Fund.

(b) Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue resources that are legally or administratively restricted to expenditures for specific purposes. The only special revenue fund is the Street and Alley Fund.

2. Proprietary Fund Types

(c) Enterprise Fund

The Enterprise Fund is used to account for operations that are financed and operated in a manner similar to private business enterprises. The Tipton Public Works Authority and the Airport Fund are accounted for as the Town's Enterprise Funds. The Tipton Public Works Authority provides water, wastewater, and sanitation services to the public. The Airport Fund owns and leases land for agricultural purposes and provides facilities for aircraft owners and users.

Note 3 - Basis of Accounting

The Town uses the modified cash basis of accounting for its governmental funds for preparing its financial statements. Generally accepted accounting principles would require the Town to use the accrual basis of accounting and to report its assets and infrastructures in its financial statements. The Town has elected to not follow generally accepted accounting principles and to continue to use the modified cash basis of accounting.

Basis of accounting refers to the time when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting is related to the timing of the measurement made, regardless of the measurement focus applied.

The modified cash basis of accounting is utilized by all governmental type funds of the Town, which is a comprehensive basis of accounting other than generally accepted accounting principles. Under this modified cash basis of accounting, revenues are recorded when received and expenditures are recorded when paid. In accordance with generally accepted accounting principles, governmental fund types and agency funds would utilize the modified accrual basis of accounting.

The accounting records of the Enterprise Fund are kept on a modified accrual basis of accounting, under which customer revenues are recorded when measurable and billable, other revenues are recorded when received, and expenses are recorded when the liability is incurred. Uncollectible accounts receivable are charged to provision for bad debts at the time the accounts are estimated to be uncollectible, based upon an age analysis of the accounts.

If the books of the governmental fund types were maintained on the basis of accounting required by generally accepted accounting principles, revenues would be recorded when susceptible to accrual (i.e. both measurable and available) and expenditures would be recorded when the current fund liability is incurred. If the books of the proprietary fund types were maintained on the basis of accounting required by generally accepted accounting principles, revenues would be recognized when earned and expenses would be recorded when the liability is incurred.

The modified cash basis of accounting is an acceptable method of accounting under the budgetary laws of the State of Oklahoma.

Note 4 - Reserves of Fund Equity

Reserves are recorded to signify that a portion of the fund equity is legally segregated for future use or is not available for appropriation or expenditure.

Note 5 - Cash and Cash Equivalents

For purposes of the Statement of Cash Flows, the Enterprise Fund considers all highly liquid investments (including restricted assets) to be cash equivalents.

Certificates of deposit and other time deposits with a maturity or availability date of 90 days or less are considered cash equivalents.

Cash and Cash Equivalents as of June 30, 2014 are as follows:

First National Bank Altus, OK	
Tipton Public Works Authority - Reserve	\$ 36,919
Tipton Public Works Authority - Meter Deposits	27,635
Airport Rental Fund - Checking	13,998
General Fund - Checking	8,335
General Fund - Payroll Account	6,722
Street and Alley Fund - Checking	6,521
Sidewalk to School Fund - Checking	6,500
Cemetery Care Fund - Checking	3,676
Tipton Public Works Authority - Checking	3,043
Street Lighting Reserve - Checking	2,193
Worker's Compensation - Checking	1,881
Municipal Court Fund - Checking	541
Tipton PWA Sinking Fund - Checking	315
Insurance - Checking	 277
Total	\$ 118,556

The cash on deposit with the First State Bank of Altus, Oklahoma, is covered by F.D.I.C. insurance (up to \$250,000.00).

Oklahoma statutes generally provide for investment of excess funds in the following:

- 1. Direct obligations of the United States Government.
- 2. Certificates of deposit of savings and loan associations, banks, and trust companies when the certificates of deposit are secured by acceptable collateral.
- 3. Savings accounts or savings certificates of savings and loan associations, banks, and trust companies, to the extent that the accounts or certificates are fully insured by the Federal Government.
- 4. Negotiable certificates of deposits, prime bankers acceptance, prime commercial paper and repurchase agreements with certain limitations. Any investments in these instruments must be fully collateralized in investments specified in paragraphs 1 through 3 above.

Public trusts, such as the Tipton Public Works Authority, may invest funds as directed by the trustees. The limitations noted above do not apply.

The Oklahoma statutes generally provide that collateral to secure deposits of public funds must be:

- 1. U.S. Treasury bonds, notes or certificates.
- 2. State of Oklahoma bonds, notes or certificates.
- 3. Bonds issued by any county in Oklahoma.
- 4. Bonds issued by any school district or board of education in Oklahoma.
- 5. Bonds issued by any city or town where an ad valorem tax levy is pledged to the payment.
- 6. A surety bond.

Note 6 - Fixed Assets

Prior year expenditures for property and equipment of governmental fund types were recorded as fund expenditures; however, no detailed fixed asset records were maintained for such assets still in service.

Beginning in the year 2004/2005, in accordance with Governmental Accounting Standards Board Statement No. 34, the Town reports capital assets resulting from cash transactions and reports depreciation where appropriate.

			Acc	umulated
	Fi	xed Assets	Dep	oreciation
Balance, July 1, 2013	\$	242,628	\$	51,228
Additions		0		9,862
Total		242,628		61,090
Disposals		0		0
Balance, June 30, 2014	\$	242,628	\$	61,090

Depreciation rates were applied as follows:

Buildings and Streets	2.50% - 5.00%
Equipment	10.0% - 20.0%

Depreciation for the current year was \$9,862, which was charged against governmental operations.

Certain fixed assets acquired by the Enterprise Fund have been capitalized as property and equipment within the Fund, and contain a provision for depreciation expense. Depreciation has been provided over the estimated useful lives using the straight-line method.

Changes in fixed assets of the Enterprise Funds during the year ended June 30, 2014, were as follows:

			Ac	cumulated
	Fi	xed Assets	De	preciation
Balance, July 1, 2013	\$	2,456,530	\$	873,762
Additions		0		50,464
Total		2,456,530		924,226
Disposals		0		0
Balance, June 30, 2014	\$	2,456,530	\$	924,226

Depreciation rates were applied as follows:

Machinery and Equipment	14.00% - 25.00%
Water System	2.00% - 2.50%

Depreciation for the current year was \$50,464, which was charged to current operations.

The Town and Authority have adopted a capitalization policy of recording only items costing \$500 or more per unit for depreciation purposes.

Note 7 - Inventories

The Town records materials and supplies inventory as expenditures at the time the inventory is purchased and at year-end such inventories are not considered material in amount. Therefore, no inventory balances for materials and supplies not yet consumed are reported in the basic financial statements.

Note 8 - Budgetary Accounting and Control

The Town's budgetary accounting and control procedures are discussed in the notes to supplementary information.

Note 9 - Compensated Absences

Under personnel policies, the Town and Authority employees are granted vacation and sick leave in varying amounts. In addition, the employees are allowed to accumulate up to 325 days sick leave. In the event of termination, an employee is not paid for accumulated sick leave. Vacation must be taken each year. The Town records compensated absence costs at the time the claim is paid. At June 30, 2014, the Town and the Authority had a combined unrecorded compensated absence liability of approximately \$7,305.

Note 10 - Pension

Effective January 1, 1996, the Town sponsored an employee retirement plan through the Oklahoma Municipal Retirement System. Employees of the Authority are included in the plan. Eligible employees include all regular, full-time employees except any policemen, firemen, and any other employees covered under a state retirement system. Eligible employees must be less than age 60 at date of hire. All eligible employees are required to participate in the plan as a condition of employment. Employees are fully vested in the plan after five (5) years of vesting service. Benefits are computed at 1.125% of final average compensation multiplied by the number of years of credited service. Final average compensation is the average of the five highest consecutive annual salaries out of the last ten calendar years of service. Normal retirement age is age 65 or completion of vesting service, if later.

The pension benefit obligation, which is the actuarial present value of credited projected benefits, is a standardized disclosure measure of present value of pension benefits, adjusted for the effects of projected salary increases, estimated to be payable in the future as a result of employee service to date. The pension benefit obligation of expected benefits as computed by Dean and Company, Consulting Actuaries, was as follows:

Actuarial Liability	\$ 221,770
Value of Assets Available for Benefits at 12/31/13	 126,819
Underfunded Pension Benefit Obligation	\$ 94,951

Plan contributions for the year 2013/2014 were 7.34% of gross payroll of eligible employees; 2.25% from employees through payroll deductions, and 5.09% employer matching contributions.

The covered payroll for the period 7/1/13-6/30/14 was approximately \$2277,013. Covered payroll refers to all compensation paid by the Town to active employees covered by the plan on which contributions are based.

The actuarial report can be obtained from:

Dean Actuaries, LLC 5646 Milton Street, Suite 210 Dallas, Texas 75206

Note 11 - General Long-Term Debt

The Authority was liable under a long-term loan agreement with United States Department of Agriculture. The balance under the original contract was payable in monthly installments of \$2,848. The principal balance due on June 30, 2014, was \$348,895.

Changes in total long-term debt for the current year were as follows:

Balance, June 30, 2013	\$ 365,281
Less, Principal Payments	 (16,386)
Balance, June 30, 2014	\$ 348,895

The principal maturities for the succeeding five years and thereafter on the long-term debt will be approximately as follows:

Year Ending]	Principal		Interest	Total
June 30, 2015	\$	17,118	\$	17,058	\$ 34,176
June 30, 2016		19,931		14,245	34,176
June 30, 2017		20,291		13,885	34,176
June 30, 2018		21,556		12,620	34,176
June 30, 2019		22,659		11,517	34,176
Remaining Years		247,340		173,618	 420,958
Total	\$	348,895	\$	242,943	\$ 591,838

The Authority has entered into an agreement to borrow \$111,565 on Sales Tax Revenue Note, Series 2009. Payments began December 31, 2009 with a principal installment of \$7,330, and semi-annual installments thereafter until paid in full on June 1, 2018. The note bears interest at the rate of 3.99% until June 1, 2010, and 4.99% thereafter until maturity. The note is secured by a pledge of the proceeds of a one-percent (1%) sales tax which expires on October 1, 2018.

The amount required to retire the indebtedness for each of the next five years and for each five year period until maturity is as follows:

P	Principal	Iı	nterest		Total
\$	14,420	\$	3,006	\$	17,426
	15,160		2,266		17,426
	15,940		1,486		17,426
	404		124		528
\$	45,924	\$	6,882	\$	52,806
	\$	15,160 15,940 404	\$ 14,420 \$ 15,160 15,940 404	\$ 14,420 \$ 3,006 15,160 2,266 15,940 1,486 404 124	\$ 14,420 \$ 3,006 \$ 15,160 2,266 15,940 1,486 404 124

The Town entered into a long term lease with Quality Implement Co. for a John Deere Rotary Cutter. The contract is payable in monthly installments of \$171 for 36 months starting on April 22, 2013. The amount of lease payments due on June 30, 2014, was \$5,755.

Note 12 – Risk Management

The Town and the Authority are exposed to various risks of loss related to torts; theft of; damage to; or destruction of assets; errors and omission; injuries to employees; and natural disasters. The Town manages these various risks of loss by purchasing the following insurance coverage.

Workers Compensation and Employer Liability Comprehensive General Liability Comprehensive Auto Liability Buildings and Contents Property Damage Automobile Physical Damage

Equipment Physical Damage Fire Equipment Liability and Physical Damage Fire Vehicle Liability Public Official Position Bonds

In doing so, each incidence may have a nominal deductible amount that is uninsured, but no material risk of loss is retained.

Note 13 - Public Entity Risk Pool

The Oklahoma Municipal Assurance Group Workers' Compensation Plan (the Plan) became effective October 1, 1984. The purpose of the Plan is to provide workers' compensation coverage through the State Insurance Fund to participating municipalities in the State of Oklahoma. In that capacity, the Plan is responsible for providing loss control services and certain fiscal activities including obtaining contract agreements for the underwriting, excess insurance agreements, claims processing, and legal defense for any and all claims submitted to it during the Plan year. A plan year normally begins at 12:01 a.m. July 1, in any year and ends at Midnight June 30, of the following calendar year. The Plan, or its designated agent, has a right to audit at all reasonable times such books and records of the participant as necessary to determine the monies owed for benefits provided to the municipality or its employees.

A municipality may apply and enter into agreement with the Plan to participate in the coverages and services that the Plan offers as outlined above. Upon acceptance into the Plan, a participant has the responsibility to pay fees set by the Plan and to pay those fees from funds appropriated for that purpose according to the established payment schedule. In addition, a participant in the Plan is responsible for complying with all requirements of the Oklahoma Workers' Compensation Act. Participants have a right to the return of a Loss Funds set aside for claims, which have not been paid out as benefits.

The following list of funds is 010 being held by the Group for your municipality. These funds represent both current and past plan year participation with the Loss Fund balances in respect to your workers' compensation retention. Comp Source Oklahoma provides coverage in excess of these respective retention levels so each participant's liability for claim losses is limited to these retention levels. Failure of Comp Source Oklahoma to honor its obligation could result in losses to the Plan. However, OMAG's evaluation of the financial condition of Comp Source Oklahoma indicates that Comp Source Oklahoma is presently sound and will be able to meet its contractual obligations.

MLPP Premium Due	\$4,110
Loss Fund Available:	
Year 2011	\$ 126
Year 2012	990
Year 2013	1,480



REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Trustees Town of Tipton Tipton, Oklahoma

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Town of Tipton, Oklahoma, as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise Town of Tipton, Oklahoma's basic financial statements, and have issued our report thereon dated September 17, 2014.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Town of Tipton, Oklahoma's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did identify two deficiencies in internal control that we consider to be material weaknesses. Finding 14-1 and 14-3.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Town of Tipton, Oklahoma's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed one instance of noncompliance or other matters that are required to be reported under *Government Auditing Standards*. Finding 14-2.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Furrh & Associates, PC

Jub & associetare

Certified Public Accountants

September 17, 2014

Town of Tipton, Oklahoma

Schedule of Findings and Responses Year Ended June 30, 2014

Reportable Conditions of Internal Control, Compliance and Other Matters

14-1. <u>Condition</u> – The Town violated Article VII Section 7.03 of Note Indenture for Sales Tax Revenue Note Series 2009.

<u>Criteria</u> – The Town is required to deposit monthly 25% of the sales tax revenue in to a sinking fund to service the bond payable.

<u>Cause and Effect</u> – Because the Town only deposited monies into the fund three (3) times during the fiscal year ending June 30, 2014, the sinking fund is short \$12,148.

<u>Recommendation</u> — We recommend that the Town deposit the \$12,148 shortage immediately and put procedures in place to comply with the note Indenture documents.

Management response – Management agrees.

14-2. <u>Condition</u> – IRS forms 941 for 1st and 2nd quarter 2014 were mailed late.

<u>Criteria</u> – The Internal Revenue Service requires payroll form 941 to be mailed in each quarter.

Cause and Effect – The Town is subject to penalties for late filing of form 941.

<u>Recommendation</u> – We recommend that the Town put procedures in place to ensure that payroll reports are timely submitted. This may include hiring an outside accountant to prepare payroll.

Management response – Management agrees.

14-3. Condition – Three (3) bank accounts were closed without council approval.

<u>Criteria</u> – Per the Town's by-laws, the Town council must approve the opening or closing of any bank account.

<u>Cause and Effect</u> – Due to a lack of communication, the town clerk closed three (3) accounts without approval of the Council.

<u>Recommendation</u> – We recommend that all future bank account closing be approved by council.

Management response – Management agrees.

General Fund

Statement of Revenue, Expenditures, and Changes in Fund Balance (Modified Cash Basis)

		original / al Budget	Actual	(0)	ver) Under Budget
Revenue			 		
Sales Tax	\$	125,000	\$ 119,320	\$	5,680
Alcohol Beverage Tax		14,000	13,567		433
Franchise Tax		13,000	11,415		1,585
Use Tax		10,000	10,057		(57)
Miscellaneous Revenue		10,000	10,580		(580)
Dues, Donations, Fund Raising		950	150		800
Grant Revenue		0	17,784		(17,784)
Tobacco Tax		2,000	1,439		561
Interest Earned		50	 4		46
Total Revenue		175,000	184,316		(9,316)
Expenditures					
Personnel Services		140,000	134,815		5,185
Materials and Supplies		160,000	153,272		6,728
Capital Outlay / Grant Expenses		3,569	17,784		(14,215)
Total Expenditures		303,569	 305,871		(2,302)
Revenue Over (Under) Expenditures		(128,569)	(121,555)		(7,014)
Other Financing Sources (Uses)					
Transfer In		30,000	28,727		1,273
Transfer Out		(25,000)	 (22,168)		(2,832)
Total Other Financing Sources (Uses)		5,000	 6,559		(1,559)
Revenue and Other Sources Over (Under) Expenditures and Other Uses)	(123,569)	(114,996)		(8,573)
Fund Balance, June 30, 2013		123,569	 123,569		0
Fund Balance, June 30, 2014	\$	0	\$ 8,573	\$	(8,573)

Town of Tipton, OK Notes to Required Supplemental Information Year Ended June 30, 2014

Note 1 - Notes to Required Supplemental Information

The Town's annual operating budget represents appropriations as authorized by the Governing Board in accordance with the provisions of the Oklahoma statutes.

The Town operates under the guidelines of the "Municipal Budget Act" which allows the Governing Board to prepare its budgets based upon its estimated revenue. In addition, revisions may be made to the budget throughout the year as authorized by the Governing Board. The legal level of control of the budget is the expenditure category. The expenditure categories required by the applicable state statutes are:

- 1. Personal Services
- 2. Maintenance and Operations
- 3. Other Services and Charges
- 4. Capital Outlays
- 5. Debt Service

It is the Town's policy that all appropriations lapse at the end of the fiscal year.

The Town prepares an annual operating budget for its General Fund and Special Revenue Funds. The operating budgets of the grants cover the period designated in the grant documents. The Town prepares its annual operating budget on the modified cash basis of accounting, the same basis used to account for actual revenues and expenditures.

Town of Tipton, OK Nonmajor Governmental Funds Balance Sheet (Modified Cash Basis) June 30, 2014

	Street											Total
	and	Street	Mm	Municipal	Cel	Cemetery			Side	Sidewalk	No	Nonmajor
	Alley	Lights	Ŭ	Court		Care	Swin	Swimming	to Se	to School	Gove	Governmental
	Fund	Fund	Ē.	Fund	Ŧ	Fund	P	Pool	Fu	Fund	1	Funds
Assets								,				
Cash in Bank	\$ 6,521	\$ 2,193	↔	541	∽	3,676	∽	0	8	6,500	€	19,431
Due from Other Funds	0	0		0		0		1,520		0		1,520
Total Assets	\$ 6,521	\$ 2,193	8	541	8	3,676	8	1,520	\$ 6,500	,500	\$	20,951
Liabilities	0 \$	0	8	0	↔	0	↔	0	S	0	↔	0
Fund Equity												
Fund Balance:												
Unreserved	6,521	2,193		541		3,676		1,520	9	6,500		20,951
Total Liabilities and Fund Equity \$ 6,521	\$ 6,521	\$ 2,193	8	541	∽	3,676	8	1,520	\$ 6,500	,500	8	20,951

Town of Tipton, OK

Schedule of Revenue, Expenditures, and Changes in Fund Balance (Modified Cash Basis) Year Ended June 30, 2014 Nonmajor Governmental Funds

	Street						Sidewal		
	and Alley	Street Lights		Municipal Court	Cemetery Care	Swimming		Total] Gove	Total Nonmajor Governmental
	Fund	Fund] 	Fund	Fund	F001	Fund	-	Funds
Revenue	•	•	•	(•	•	•	(
Cemetery Revenue	0	~	\$	0	\$ 3,205	O *A	O SA	≫	3,205
Contributions	0		0	0	0	0	5,000		5,000
Motor Vehicle Tax	6,389		0	0	0	0	0		6,389
Franchise Revenue	0	13,756	9	0	0	0	0		13,756
Fines	0		0	2,180	0	0	0		2,180
Pool Revenue	0		0	0	0	3,299	0		3,299
Transfers In	0	189	6	0	0	2,500	0		2,689
Total Revenue	6,389	13,945	S	2,180	3,205	5,799	5,000		36,518
Expenditures									
Personnel Services	0	•	0	0	0	0	0		0
Material and Supplies	6,360	6,244	4	1,057	5,177	4,279	0		23,117
Other Services and Charges	0		0	0	0	0	0		0
Capital Outlay	0		0	0	0	0	0		0
Transfers Out	1,000	9,140	0	2,000	1,300	20	0		13,460
Total Expenditures	7,360	15,384	-	3,057	6,477	4,299	0		36,577
Revenue Over (Under) Expenditures	<u>s</u> (971)	(1,439)	6)	(877)	(3,272)	1,500	5,000		(65)
Fund Balance, June 30, 2013	7,492	3,632		1,418	6,948	20	1,500		21,010
Fund Balance, June 30, 2014	\$ 6,521	\$ 2,193	8 8	541	\$ 3,676	\$ 1,520	\$ 6,500	↔	20,951

Please see accompanying notes to the financial statements.

Nonmajor Governmental Funds

Schedule of Revenue, Expenditures, and Changes in Fund Balance (Modified Cash Basis)

			Stre	et Lights I	Fund	
		riginal / Final Budget		Actual	`	er) Under Budget
Revenue	,					
Franchise Revenue	\$	12,000	\$	13,756	\$	(1,756)
Transfers In		0		189		(189)
Total Revenue		12,000		13,945		(1,945)
Expenditures						
Materials and Supplies		7,000		6,244		756
Capital Outlay		0		0		0
Transfers Out		5,000		9,140		(4,140)
Total Expenditures		12,000		15,384		(3,384)
Revenue Over (Under) Expenditures		0		(1,439)		1,439
Fund Balance, June 30, 2013		0	 	3,632		(3,632)
Fund Balance, June 30, 2014	\$	0	\$	2,193	\$	(2,193)

Nonmajor Governmental Funds

Schedule of Revenue, Expenditures, and Changes in Fund Balance (Modified Cash Basis)

	M	t Fund			
	riginal / Final Budget	 Actual	(Over) Under Budget		
Revenue					
Fines	\$ 4,000	\$ 2,180	\$	1,820	
Transfers In	0	 0		0	
Total Revenue	4,000	2,180		1,820	
Expenditures					
Personnel Services	0	0		0	
Materials and Supplies	2,000	1,057		943	
Capital Outlay	0	0		0	
Transfers Out	 2,000	 2,000		0	
Total Expenditures	 4,000	 3,057		943	
Revenue Over (Under) Expenditures	0	(877)		877	
Fund Balance, June 30, 2013	 0	 1,418		(1,418)	
Fund Balance, June 30, 2014	\$ 0_	\$ 541	\$	(541)	

Nonmajor Governmental Funds

Schedule of Revenue, Expenditures, and Changes in Fund Balance (Modified Cash Basis)

	Cemetery Fund						
	Original / Final Budget		Actual		(Over) Under Budget		
Revenue							
Cemetery Revenue	\$	3,000	\$	3,205	\$	(205)	
Donations		100		0		100	
Transfers In		0		0		0	
Total Revenue		3,100		3,205		(105)	
Expenditures							
Materials and Supplies		5,100		5,177		(77)	
Capital Outlay		4,948		0		4,948	
Transfers Out		0		1,300		(1,300)	
Total Expenditures		10,048		6,477		3,571	
Revenue Over (Under) Expenditures		(6,948)		0 (3,272)		(3,676)	
		, , ,					
Fund Balance, June 30, 2013	-	6,948		6,948		0	
Fund Balance, June 30, 2014	\$	0	\$	3,676	\$	(3,676)	

Nonmajor Governmental Funds

Schedule of Revenue, Expenditures, and Changes in Fund Balance (Modified Cash Basis)

	Swimming Pool Fund							
		Original / Final Budget Actua			(Over) Under Budget			
Revenue								
Pool Revenue	\$	3,000	\$	3,299	\$	(299)		
Transfers In		3,000		2,500		500		
Total Revenue		6,000		5,799		201		
Expenditures								
Personnel Services		1,020		0		1,020		
Materials and Supplies		5,000		4,279		721		
Transfers Out		0		20		(20)		
Total Expenditures		6,020		4,299	•	1,721		
Revenue Over (Under) Expenditures		(20)		0 1,500		1,480		
Fund Balance, June 30, 2013	Normal manufacturers	20		20	<u> </u>	0		
Fund Balance, June 30, 2014	\$	0	\$	1,520	\$	1,520		

Nonmajor Governmental Funds

Schedule of Revenue, Expenditures, and Changes in Fund Balance (Modified Cash Basis)

Budget and Actual Year Ended June 30, 2014

	 Sic	ol Fund		
	riginal / Final Sudget	 Actual	(Over) Under Budget	
Revenue				
Donations	\$ 5,000	\$ 5,000	\$	0
Transfers In	 0	 0		0
Total Revenue	5,000	5,000		0
Expenditures				
Materials and Supplies	5,000	0		5,000
Capital Outlay	0	0		0
Transfers Out	 0	 0		0
Total Expenditures	5,000	 0		5,000
Revenue Over (Under) Expenditures	0	0 5,000		(5,000)
Fund Balance, June 30, 2013	0	1,500		(1,500)

Fund Balance, June 30, 2014

\$ 0 \$ 6,500 \$

(6,500)

Nonmajor Governmental Funds

Schedule of Revenue, Expenditures, and Changes in Fund Balance (Modified Cash Basis)

Budget and Actual

Year Ended June 30, 2014

	Street and Alley Fund								
		riginal / Final Budget		Actual	(Over) Under Budget				
Revenue									
Motor Vehicle Tax	\$	7,000	\$	6,389	\$	611			
Miscellaneous Revenue		0		0		0			
Total Revenue		7,000		6,389		611			
Expenditures									
Materials and Supplies		6,000		6,360		(360)			
Capital Outlay		7,450		0		7,450			
Transfers Out		1,500		1,000		500			
Total Expenditures		14,950		7,360		7,590			
Revenue Over (Under) Expenditures		(7,950)		0 (971)		(6,979)			
Fund Balance, June 30, 2013		7,950		7,492		458			
Fund Balance, June 30, 2014	\$	0	\$	6,521	\$	(6,521)			

Town of Tipton
Tipton, Oklahoma
REAP Grant Tipton - 13

Revenue and Expenditures Compared with Budget (Modified Cash Basis)

Year Ended June 30, 2014

		Budget		Prior Years		Current Year		Total	(Over) Under Budget	(Over) Under Budget
Revenue Federal Grant Local Funds	↔	45,000	↔	32,466	∨	12,534	↔	45,000	∽	0
Total Revenues		45,000		32,466		12,534		45,000		0
Expenditures Grant Expenses		45,000		32,466		12,534		45,000		0
Total Expenditures		45,000		32,466		12,534		45,000		0
Revenue Over (Under) Expenditures	∽	0	8	0	€>	0	8	0	€	0

Please see accompanying notes to the financial statements.

Town of Tipton

Tipton, Oklahoma

REAP Grant Tipton - 14

Revenue and Expenditures Compared with Budget (Modified Cash Basis)

Year Ended June 30, 2014

	I	Budget	urrent Year	(Over) Under Budget
Revenue				
Federal Grant	\$	42,000	\$ 5,250	\$ 36,750
Local Funds		0	0	 0
Total Revenues		42,000	5,250	36,750
Expenditures				
Construction Expenses		35,000	0	35,000
Engineering Expenses	<u></u>	7,000	 5,250	 1,750
Total Expenditures	-	42,000	 5,250	 36,750
Revenue Over (Under) Expenditures	\$	0	\$ 0	\$ 0